

Supplier Privacy Disclosure

ALIENTECH SRL, as a customer or potential customer of your company, must collect or already own some data concerning you.

The "*Personal Data*" subject to process may concern:

- Information relating to the economic activity of the Supplier, therefore to administrative, productive, patrimonial, financial and organizational aspects (including data of the Supplier's employees);
- Accounting data, orders, shipping vouchers, invoices, items, products, services, contracts, agreements, transactions, financial identifiers, insurance data, etc.;
- Reliability and qualification evaluations.

These data are acquired directly during negotiations and contacts with you, or acquired by other parties that offer commercial, financial, or professional information, etc.

Processing purposes

The Personal Data Processing is carried out by our Company for the following purposes:

- Purposes related to contractual obligations or obligations provided for by laws, regulations and EU legislation, by instructions given by legitimate Authorities, and by supervisory and control bodies. In particular, compliance with tax or accounting obligations;
- Supplier management (communications with the supplier; management of contracts, orders, deliveries, invoices, selections according to company requirements);
- Internal and external control services (safety - including environmental - productivity, quality of services, integrity of company assets, budget and control, auditing);
- Dispute management (breach of contract; cease and desist orders; transactions, arbitrations, litigations).

Refusal to provide data or opposition to processing for the aforementioned legitimate purposes precludes or prevents the proper management of the contractual relationship.

How we process your data

Your personal data may be processed as follows:

- Entrusting third parties of processing operations
- Processing by using electronic means
- Manual processing on paper archives

Each treatment is carried out in compliance with the procedures set out in articles 6 and 32 of the GDPR and through the adoption of the appropriate security measures provided.

Data communication

For the aforementioned purposes some personal data may be shared with other trusted subjects of the Company who are delegated with specific technical or organizational tasks and who will operate in whole autonomy as distinct "Data Controllers".

Disclosure

Your personal data will not be disclosed in any other way.

Retention time

We inform you that, in compliance with the principles of lawfulness, limitation of purposes and minimization of data, pursuant to art. 5 of the GDPR, the retention period of your personal data is:

- Established for a period of time not exceeding the achievement of the purposes for which your data are collected and processed and in compliance with mandatory deadlines;
- Prescribed by law.

Your rights (Articles 15, 16, 17, 18, 19, 20, 21, 22)

As data subject, you have the right to obtain confirmation of the existence or nonexistence of your personal data, even if not yet recorded, and their communication in an intelligible form.

Furthermore, you entitled to obtain:

1. The indication of the origin of your personal data;
2. The indication of purposes and methods of the processing;
3. The indication of the logic applied in case of processing carried out with electronic means;
4. The indication of the identification details of the controller, the managers and the representative designated as of the art. 5 paragraph 2;
5. The indication of the subjects or categories of subjects to whom your personal data may be disclosed or who may gain knowledge of your personal data as designated agents in the State, managers or representatives;
6. Updating, rectification, or, when needed, integration of data; deletion, transformation into anonymous form or blocking of data processed in violation of the law, including data for which storage is not necessary in relation to the purposes for which the data were collected or subsequently processed; confirmation that the operations referred to in letters 1) and 2) have been brought to the attention, also with regard to their content, of those to whom the data have been communicated or disclosed, except when such fulfillment is impossible or requires the use of means manifestly disproportionate compared to the protected right;
7. Data portability.

As data subject, you have the right to object, in whole or in part:

1. To the processing of your personal data for legitimate reasons, even if pertinent to the purpose of collection;
2. To the processing of your personal data for sending advertising material, direct sales, carrying out market research, or commercial communication.

You have the right to obtain from the Controller the deletion (the “right to be forgotten”), the limitation, updating, rectification, portability, opposition to the processing of your personal data, and in general can exercise all the rights provided by the articles 15, 16, 17, 18, 19, 20, 21, 22 of the GDPR.

Where applicable, you also have the rights set forth in Articles 16-21 GDPR (Right of rectification, right to be forgotten, right to limitation of treatment, right to data portability, right to object), as well as the right to complain to the Privacy Protection Authority. To this end, you can find the appropriate form on the website www.garanteprivacy.it.

Procedure for to exercise of your rights

You can exercise your rights at any time by sending a registered letter to the following address:

ALIENTECH S.R.L.
Via dei Cordari, 1
13039 Trino (VC)
Italy

Sincerely,
Alientech S.r.l.